STRICTLY CONFIDENTIAL

INCIDENT REPORT FORM

Please print clearly and use a black pen

|  |
| --- |
| 1. Premises
 |
|  |
| Date: |  | Time: |  |
| Reported By: |  | Signed: |  |
| Corroborated By: |  | Signed: |  |

|  |
| --- |
| 1. Incident Type (please tick box)
 |
| Assault |  |  | Medical |  |
| Theft |  | Other |  |

|  |
| --- |
| 1. Description of Incident
 |
|  |

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| --- |
| 1. Property
 |
| Item | QTY | VALUE £ | RECOVERED  VALUE £ | DAMAGED  VALUE £ |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. Services Informed
 | Police: |  | Fire: |  | Ambulance: |  |
| Officer Name: |  | Officer No: |  |
| Officer Name: |  | Officer No: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Crime No:
 |  | URN No: |  |
| 1. Suspect/Offender Information
 |  |
| Surname: |  | Forenames: |
| Sex: M / F  | DOB: |  | Height: |  | Age: |  |

|  |  |
| --- | --- |
| Nationality: |  |
| Accent: (please tick box)  |  |
| English:  |  | Irish: |  | E.U.: |  | Unknown: |  |
| Welsh: |  | Scottish:  | W |  | E |  | N |  |  |

|  |  |
| --- | --- |
| HAIR COLOUR (please tick box)  | HAIRSTYLE (please tick box) |
| Bleached |  | Black |  | Bald |  | Shoulder |  | Other |  |
| Blonde |  | Grey |  | Short |  | Wig |  |  |  |
| Fair |  | Brown |  | Long |  | Cropped |  |  |  |
| Ginger |  | Bald |  | Receding |  | Spiky |  |  |  |

|  |
| --- |
| Clothing Description |
| Clothing Top: |  |
| Bottoms: |  |
| Footwear: |  |

|  |
| --- |
| General Build |
| Thin |  | Avg |  | Large |  | Broad | Muscular |  | Other |  |
|  |  |  |  |  |  |  |  |  |  |  |

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| --- |
| Distinguishing Features (i.e) Tattoos, Scars, Piercings, Birthmarks etc |
|  |

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| --- |
| Warnings (please indicate) |
| Drink |  | Drugs |  | Other |  |
| Knife |  | Violent |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Known by Premises (please tick box) : | Yes  |  | No |  |  |
| 1. Aliases:
 |  | Nicknames: |  |
|  |  |

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| NOTES: |